PARENT REQUEST FORM - Request for Admission Outside the Normal Age Group for St Katherine's School

Accompanying Note for Parents: Requests are considered carefully using a range of evidence. The admission authority will make the final decision and provide you with a written explanation. Parents should note that this form is not an application for admission, which will need to be made separately in the usual way.

See Parent Guidance for further information

Once completed, this form and any supporting documentation must be sent to: school@skdrive.org

1. Child's Details: use block capitals

First name(s):	
Surname/Family name:	
Date of birth:	
Address:	
Current year group:	

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2. Parent/Carer Details:

Parent/Carer Name:	
Parent's address: (if different from above)	
Telephone Number:	
Email:	

3. Requested Admission

Please tell us what you are requesting:

Delayed admission to Reception (summer born child)	☐
Admission below chronological age	☐
Admission above chronological age	☐
Proposed start date / year group:	

4. Reasons for Your Request

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Please explain your reasons as fully as possible. You may wish to include: • Your child's emotional, social or academic development • Any medical, developmental or professional advice • Any previous educational history Why you believe this request is in your child's best interests
(Continue on separate pages if needed)

5. Supporting Information

Please tick if you are attaching any of the following:	
Medical or professional reports	☐

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Nursery or preschool information	☐
Educational psychologist or specialist advice	☐
Other relevant documents	☐

6. Parental Declaration

I understand that:
• There is no automatic right for a child to be educated outside their normal age group • My request will be considered individually and, in my child's, best interests • I will receive a written decision explaining the outcome • I declare that I have parental responsibility for the child named in this application, the above details are correct, and I understand that failure to disclose or the giving of false information will result in my application being rejected and any subsequent offer will be withdrawn. • I have read and understood the Trust's Data Protection Policy and consent to the processing of personal data provided in this form for the purposes of school admissions.
Signature:
Date:

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